

CitySprouts Garden Coordinator

February 1 –December 31 (40 hrs/week)

Start Date: June 12, 2017 - August 14, 2017

CitySprouts is a nonprofit school garden organization that partners with public schools in Boston and Cambridge to integrate academic and environmental education in the schools and neighborhood. CitySprouts' School Partnership Program provides schools with on-site gardens that function as outdoor classrooms; on-going maintenance and development of these outdoor classroom gardens; and support to teachers in integrating their classroom curricula outside to the school garden. CitySprouts' Middle School Program consists of both afterschool and summer programming with a goal to make the experience of garden-based learning accessible to all students.

The Garden Coordinator is a full-time, 11-month staff position. The Garden Coordinator encourages and supports teachers' use of the garden for instruction during the school year, maintains the school's outdoor classroom garden, and is a team leader for the Summer Middle School Program. This Garden Coordinator position is responsible for 4 school partners, allocating approximately 8 hours/week to each school during the school year with additional time each week for team meetings and projects. The Garden Coordinator reports to the Program Director.

Job Responsibilities

Encourage & support teachers' use of the CitySprouts garden for instruction

- Serve as the garden "expert" to the school community
- Coordinate use of the growing space for teachers, school staff and community partners, ensuring that children at all grade levels have access to garden experience
- Provide technical support for teachers to develop garden-based extension to classroom lessons and units
- Co-teach with teachers in the garden and classroom
- Document teachers' garden use at each school

Maintain schools' outdoor classroom garden as an educational resource for teachers and the school community

- Maintain an attractive & functional garden space with a variety of edible crops, flowers, native species, and specialty plants throughout the growing season, using sustainable gardening practices
- Ensure that teachers and community members have access to school garden supplies and resources
- Coordinate and lead volunteer opportunities in the garden

Lead teams of middle school youth in CitySprouts summer program

- Teach gardening, food systems, cooking skills, environmental science and support social emotional growth for school-based teams of youth in 5th, 6th, 7th and 8th grades
- Mentor 2 Summer Fellows in running CitySprouts summer program, helping them develop garden educator, youth development and leadership skills
- Support and actively engage families of summer program participants

Qualifications

- Experience in a public school setting
- Experience working with middle school youth, preferably in outdoor education
- Experience managing a food-producing garden & maintain a working knowledge of sustainable gardening practices
- Experience managing staff or mentoring interns and volunteers
- Strong interpersonal skills including excellent listening, public speaking, oral and written communications skills

- Proven capacity to work in a multicultural workforce, including sensitivity and competency in working with individuals and groups of diverse cultural, socioeconomic, and lifestyle backgrounds
- Personal qualities of integrity, credibility, and a commitment to and passion for the CitySprouts mission
- Ability to do physical work outside
- Access to a car (mileage reimbursement included)

Compensation

Base annual salary for this Garden Coordinator position (40 hours per week, February through December) is \$32,640 (*Benefits include health insurance, Simple IRA plan match & generous paid time off policy*)

Please submit a cover letter and resume to rburns@citysprouts.org on or before Monday, May 1, 2017. Applications will be considered on a rolling basis.