CitySprouts
Garden Coordinator

About CitySprouts

The CitySprouts mission is to develop, implement and maintain beautiful, resource-rich school gardens in collaboration with public school communities. Integrated into the academic curriculum, CitySprouts gardens inspire teachers, students, and families with a deep, hands-on connection to the food cycle, sustainable agriculture, and the natural environment. Based in public elementary and middle schools in Boston and Cambridge, CitySprouts School Partnership Program (during school time) works closely with teachers to establish experiential learning in the garden and integrate garden-based education in teachers' practice and school culture. The CitySprouts Middle School Program (out of school time) curriculum is grounded in scientific inquiry, engineering practices and understanding food systems – starting from the school garden. Sixteen years since its inception in 2001, CitySprouts' two programs now serve more than 6,000 students and 225 teachers in 23 public schools in Boston and Cambridge and reach children as young as 3 and up to 14 years of age.

The Position

The Garden Coordinator is a full-time, year round staff position. Garden Coordinators will be responsible for delivering the CitySprouts program to 3 school partners during the school year and to lead 1 middle school program, in both after school and summer. The Garden Coordinator reports to the Program Director.

Job Responsibilities

Encourage, support and lead CitySprouts' garden instruction

- Lead garden instruction for students ages 3-14, in the focus areas of gardening, scientific inquiry, foodsystems, cooking skills, environmental science and social emotional skills
    - Build relationships with and provide technical support for teachers to develop garden-based extensions to classroom lessons
    - Co-teach with teachers in the garden and classroom
    - Lead Out-of-School-Time (OST) middle school programming after school and summer

Maintain schools' outdoor classroom garden as an educational resource for teachers and the school community

- Serve as the garden "expert" to the school community
- Maintain an attractive & functional garden space with a variety of edible crops, flowers, native species, and specialty plants throughout the growing season, using sustainable gardening practices
- Coordinate use of the growing space for teachers, school staff and community partners, ensuring that teachers and community members have access to school garden supplies & resources

Program Coordination & Supervision

- Mentor Summer Fellows in running CitySprouts summer program, helping them develop garden educator, youth development and leadership skills
- Support and actively engage families of middle school program participants
- Lead volunteer opportunities in the garden or within middle school youth programming

Qualifications

- Experience in a public school setting and/or as a classroom teacher
- Experience working with both early learners and middle school youth, preferably in outdoor education

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- Experience managing a food-producing garden & maintain a working knowledge of sustainable gardening practices
- Experience managing staff or mentoring interns and volunteers
- Strong interpersonal skills including excellent listening, public speaking, oral and written communications skills
- Proven capacity to work in a multicultural workforce, including sensitivity and competency in working with individuals and groups of diverse cultural, socioeconomic, and lifestyle backgrounds
- Personal qualities of integrity, credibility, and a commitment to and passion for the CitySprouts mission
- Ability to do physical work outside
- Access to a car (mileage reimbursement included)

Compensation
Base annual salary for this Garden Coordinator position is $37,560 *(Benefits include health insurance, Simple IRA plan match & generous paid time off policy)*

Please submit a cover letter and resume to rburns@citysprouts.org on or before March 23, 2018. Applications will be considered on a rolling basis.